Consulting Services Philosophy

Systemcorp® is committed to both excellence and leadership in Enterprise Project and Portfolio Management, Knowledge Management, and methodology implementation. The vision and dedication of Systemcorp leaders includes; maintaining a strong symmetry between effective Project Management strategies and servicing the specialized requirements and needs of each of our clients.

Systemcorp's consulting services strategy is focused on servicing the needs of new and existing customers. Feedback received from our current product-oriented customers, coupled with the requirements identified by new clients seeking a true "end-to-end" solution has largely driven the evolution of our consulting services. Our Consultants work very closely with each client to identify their needs and develop a recommended solution. All of our clients are treated with professionalism and confidentiality.

Over the past decade, Systemcorp has maintained a strong focus in the area of project management, meeting customers requirements with best-in-breed Enterprise Management Solutions. Our consulting methodology has remained independent of market trends and business segments. Whether the focus is New Product / Software Development, Professional Services, managing IT or maintaining a Project Office, Systemcorp's consulting services have been designed to proactively meet customer needs and raise project management maturity levels within projects, portfolios and across entire organizations.

Consulting Solutions

ROI Assessment

Unsure of your current project management Return On Investment (ROI)? Need help quantifying project management value within your organization? The *ROI Assessment Package* has been designed to ensure you are maximizing your potential ROI. This 5-day package includes an in-house evaluation of your current project management practices, process documentation, on-going metrics and reporting mechanisms. Our consulting team will help you define your ROI and provide recommendations for improving your return on investment forecasts.

Portfolio Management Execution

Are you experiencing a lack of project visibility across your portfolio? Could your resource management and project prioritization process be more efficient? The *Portfolio Management Execution Package* has been designed to help you manage your portfolio and align project priorities to strategic business objectives. Our consultants will help you enhance your current project scoring and prioritization activities to improve overall portfolio health and realize your portfolio investment cost savings. In addition, you will receive repeatable portfolio metric and reporting techniques for improved portfolio / project visibility.

Project Management Methodology Integration

Do you find yourself in need of a project management methodology but faced with competing priorities between managing day-to-day operations and implementing an integrated project management methodology? Our consultants can help you reduce your methodology definition and implementation time by providing you with a pre-defined Project Management Methodology tailored to your needs and specific organization structure. The *Project Management Methodology Integration Package* includes extensive project management methodology definition and process integration support, in addition to providing you with the necessary rollout strategy and mechanisms for managing future methodology revisions as part of the project lifecycle.

Project Management Office Implementation

Looking to set-up a PMO but not sure where to start? Our *Project Management Office Implementation Package* will provide you with effective PMO planning strategies and mechanisms for obtaining organizational buy-in and project delivery cultural change management acceptance. Our consultants will guide you through the PMO implementation process and provide you with post-rollout support integrating project accountability and Time-to-Market practices with your current organizational processes, providing value added results.

Professional Services

Automation Implementation Services

❖ **Automation Requirements Assessment**

On-site survey and project evaluation conducted by members of the Implementation Team to determine customer requirements, proposed scope of work, estimated duration, resources requirements, and automation feasibility.

❖ **System Planning & Implementation**

System planning recommendations and detailed plans are discussed with each customer to determine appropriate system requirements. System install and automation solution rollout.

❖ **Customization & Process Integration**

Core content is mapped to the application and customisation developed as required by the customer. Methodology and existing processes are integrated with the application as part of the automated solution.

❖ **Training**
   ✓ Project Manager Training
   ✓ Resource / Functional Manager Training
   ✓ Team Member Training
   ✓ System Administrator Training
   ✓ Train-the-Trainer

❖ **Mentoring**

Objective is to reinforce training in a real-world environment. One-on-one mentoring sessions, enabling application proficiency.

❖ **Quality Audits**

Automation audit to capture areas requiring additional customization and/or training, best practices and lessons learned.

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Advanced Learning Workshops

❑ **Managing Risk & Contingency Planning**
- Risk Management & Terminology Overview
- Mitigation Strategy Planning
- Contingency Planning
- Risk Tracking & Analysis
- Risk Reporting & Communication

  Recommended: 1-2 days Onsite

❑ **Managing Crisis & Strategic Decision Making**
- Crisis Management & Terminology Overview
- Firefighting Root Cause Analysis
- Crisis Management – Short & Long Term
- Decision Making Under Fire
- Firefighting Avoidance Strategies

  Recommended: 1 day Offsite

❑ **Hierarchical Planning & Scheduling**
- Work Breakdown Structure Overview
- Planning a WBS
- Scheduling Management
- Scheduling Best Practices
- Scheduling Tools Overview

  Recommended: 2-4 days Onsite

❑ **Managing Projects Using Earned Value**
- Earned Value Concepts Overview
- Earned Value Terminology & Calculations Overview
- Mitigation Strategies using Earned Value
- Earned Value Reporting

  Recommended: 2-3 days Onsite

❑ **Capacity Planning Using Resource Leveling**
- Capacity Planning & Resource Management Overview
- Resource Leveling Myths & Misconceptions
- Resource Leveling Do's & Don'ts
- Proactive Method to Capacity Planning

  Recommended: 1-3 days Onsite

❑ **PMO Reporting and Metrics Definition**
- Project Tracking & PMO Responsibilities Overview
- Metrics Identification Process
- PMO Reporting & Metrics Best Practices
- Metrics Definition - Case Study

  Recommended: 2-3 days Onsite

❑ **Defining Project Accountability**
- RAM Overview
- Roles & Responsibilities Terminology
- Current Role Definition Roundtable
- RAM - Case Study & Roundtable

  Recommended: 2-4 days Offsite

❑ **Implementing Process – Case Study**
- Process Terminology Overview
- Implementing Process Best Practices
- Process Implementation – Case Study

  Recommended: 1 day Onsite

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Certifications

Systemcorp® is committed to offering high levels of quality training for all of our products. As such, we encourage our customers to seek PMOffice™ certification and raise the level of Enterprise Project Management understanding to new heights.

Certification Criteria

- ❖ Licensed User
- ❖ Fulfilled Training Course Requirements
- ❖ Fulfilled Minimum Attendance Requirement
- ❖ Passed Final Certification Exam

Certifications Offered

- ❑ **PMOffice™ Project Management Certification**

  Applicable Products:
  - ✓ PMOffice™ 3.5
  - ✓ PMOffice Enterprise™

  Applicable Roles:
  - ✓ Project Manager

- ❑ **PMOffice™ Resource Management Certification**

  Applicable Products:
  - ✓ PMOffice Enterprise™

  Applicable Roles:
  - ✓ Resource Manager
  - ✓ Functional Manager
  - ✓ Project Manager

- ❑ **PMOffice™ Functional Management Certification**

  Applicable Products:
  - ✓ PMOffice Enterprise™

  Applicable Roles:
  - ✓ Functional Manager
  - ✓ Resource Manager
  - ✓ Project Manager

- ❑ **PMOffice™ System Administration Certification**

  Applicable Products:
  - ✓ PMOffice™ 3.5
  - ✓ PMOffice Enterprise™

  Applicable Roles:
  - ✓ System Administrator
  - ✓ Project Manager

- ❑ **PMOffice™ Project Collaboration Certification**

  Applicable Products:
  - ✓ PMOffice™ 3.5
  - ✓ PMOffice Enterprise™

  Applicable Roles:
  - ✓ Project Team Member
  - ✓ Resource Manager
  - ✓ Functional Manager
  - ✓ Project Manager
  - ✓ System Administration